

Serve Wisconsin – Program Evaluation and Development Committee Meeting

Meeting Minutes

Tuesday, December 3, 2019

Committee Chairman Tony Hallman called the meeting to order at 10:05am, December 3, 2019, at Lussier Family Heritage Center, Madison, WI

Committee Members Present

Tony Hallman, Committee Chair; Paula Horning; Jane Moore

Staff Present

Ruhamah Bauman, Tracey Brent, Kyle Clower, Jeanne Duffy, Alexis Matthews, Steven Yule

Program Representation

Boys & Girls Clubs of Greater Milwaukee – ClubCorps, Boys & Girls Clubs of Greater Milwaukee – ACP, College Possible, Dane County Human Services, Easter Seals Wisconsin, Marian University, Marquette University, Marshfield Clinic Research Foundation – Afterschool, Marshfield Clinic Research Foundation – Volunteer Wisconsin, Milwaukee Christian Center, North Central Community Action Program, Public Allies Milwaukee, Renewal Unlimited, United Way of Dane County – Achievement Connections, United Way of Dane County – Schools of Hope, UW-Eau Claire - ECLIPSE, Western Dairyland EOC, WI Association for Homeless & Runaway Services, WI Dept. of Public Instruction, WI Primary Health Care Association

Introductions

Board members and staff introduced themselves.

Approval of May 30, 2019 Meeting Minutes

Paula Horning made a motion to approve the May 30, 2019 meeting minutes. Seconded by Jane Moore. Motion passed unanimously.

Conflict of Interest Forms

Conflict of Interest forms were completed by and collected from the three Committee members present.

Overview of Competitive Application Process

Alexis Matthews provided an overview of the 2020-2021 Competitive application process. It was noted that some current Formula funded programs have chosen to apply for Continuation Formula funding and are not included in the Competitive application review process. The updates to the Performance Scoring spreadsheet around performance measurement rating were discussed, as well as the transition to remote peer reviewer meetings to allow for a greater scope of reviewers that are outside the Madison area.

2020-2021 AmeriCorps Competitive Fixed Amount Applications

Continuation Fixed Amount Applications - Recommendations

Applicant representative gave presentation and application considered for Continuation Fixed Amount funding was: College Possible

New/Recompete Fixed Amount Applications - Recommendations

Applicant representative gave presentation and application considered for Continuation Fixed Amount funding was: WI Primary Health Care Association

Jane Moore made a motion to forward the Fixed Amount applications to the full Board for consideration. Seconded by Paula Horning. Motion passed unanimously.

2020-2021 AmeriCorps Competitive Cost-Reimbursement Applications

New/Recompete and Continuation Competitive Applications - Recommendations

Applicant representatives gave presentations and applications considered for New/Recompete Competitive funding were: Boys & Girls Clubs of Greater Milwaukee – ClubCorps (formerly EARN); Dane County Human Services; Easter Seals Wisconsin; Marian University; Marquette University; Renewal Unlimited; United Way of Dane County – Achievement Connections; Western Dairyland EOC; WI Association for Homeless & Runaway Services.

*** Lunch from 11:54pm until 12:38pm ***

Applicant representatives gave presentations and applications considered for Continuation Competitive funding were: Boys & Girls Clubs of Greater Milwaukee – Academic and Career Planning; Marshfield Clinic Research Foundation – Afterschool; Marshfield Clinic Research Foundation – Volunteer Wisconsin; Milwaukee Christian Center; North Central Community Action Program; Public Allies Milwaukee; United Way of Dane County – Schools of Hope; University of Wisconsin Eau Claire – ECLIPSE; WI Dept. of Public Instruction – Farm to School.

Jane Moore made a motion to forward the New/Recompete Competitive and Continuation Competitive Cost-Reimbursement applications to the full Board for consideration. Seconded by Paula Horning. Motion passed unanimously.

Ranking of New/Recompete Applications

The Committee considered the numerical ranking of New/Recompete applications; staff's recommended ranking included consideration of average application score and, for existing programs, program performance scoring.

The Committee agreed with staff's recommendation. No vote was taken. Full board will vote on this ranking at the December 12, 2019 meeting.

Adjourn

Paula Horning made a motion to adjourn the meeting. Seconded by Jane Moore. Motion passed unanimously. Meeting adjourned at 1:50pm.