

## **Serve Wisconsin – Program Evaluation and Development Committee Meeting**

Meeting Minutes

**Tuesday, December 7, 2021**

Committee Chairman Tony Hallman called the meeting to order at 10:07am, December 7, 2021, via Zoom.

### Committee Members Present

Tony Hallman, Committee Chair; Paula Horning; Jane Moore; Yolanda Shelton-Morris; Pat Takamine

### Other Board Members Present

Christine Beatty; Theresa Clark; Leah Moore; Jana Steinmetz

### Staff Present

Tracey Brent; Kyle Clower; Jeanne Duffy; Margie Kriel; Robin Lee; Steven Yule

### Program Representation

Boys & Girls Clubs of Greater Milwaukee, College Possible, Dane County Human Services, Easter Seals Wisconsin, Marshfield Clinic, Milwaukee Christian Center, Milwaukee Public Library Foundation, North Central Community Action Program, Public Allies Wisconsin, Racine Zoological Society, Renewal Unlimited, United Way of Dane County, Western Dairyland Economic Opportunity Council, Wisconsin Department of Public Instruction – Farm to School

### **Introductions**

Board members introduced themselves.

### **Approval of May 24, 2021 Meeting Minutes**

Paula Horning made a motion to approve the May 24, 2021 meeting minutes. Seconded by Jane Moore. Motion passed unanimously.

### **Conflict of Interest Forms**

It was confirmed that all Board members present completed and submitted conflict of interest forms, with Theresa Clark submitting her form during the meeting.

### **Overview of Competitive Application Process**

Steven Yule provided an overview of the 2022-2023 Competitive application process.

### **2022-2023 AmeriCorps Competitive Cost-Reimbursement Applications**

#### Continuation Cost-Reimbursement Applications - Recommendations

Applicant representatives gave presentations and applications considered for Continuation Cost-Reimbursement Amount funding were: Boys and Girls Clubs of Greater Milwaukee – ClubCorps; Dane County Human Services – PASS; Easter Seals Wisconsin; Marshfield Clinic Research Foundation – Community Corps (formerly Rural Intermediary Program); Milwaukee Christian Center; Renewal Unlimited; United Way Dane County – Achievement Connections; Western Dairyland EOC, Inc.

#### New/Recompete Cost-Reimbursement Applications - Recommendations

Applicant representatives gave presentations and applications considered for New/Recompete Cost-Reimbursement Amount funding were: College Possible Wisconsin; WI Dept. of Public Instruction – Farm to School; Milwaukee Public Library Foundation; North Central Community Action Program; Public Allies Wisconsin; Racine Zoological Society; United Way Dane County – Schools of Hope

The Wisconsin Association of Free and Charitable Clinics application (numbered 16 on the meeting agenda) was not considered for funding due to the applicant withdrawing their application. The applicant is planning on applying for Formula funding.

Pat Takamine made a motion to forward the Cost-Reimbursement applications to the full Board for consideration. Seconded by Jane Moore. Motion passed unanimously.

### **Ranking of New/Recompete Applications**

The Committee considered the numerical ranking of New/Recompete applications; staff's recommended ranking included consideration of average application score and, for existing programs, program performance scoring.

The Committee agreed with staff's recommendation. Paula Horning made a motion to forward the ranking to the full Board for consideration. Seconded by Pat Takamine. Motion passed unanimously.

### **Adjourn**

Paula Horning made a motion to adjourn the meeting. Seconded by Jane Moore. Motion passed unanimously. Meeting adjourned at 12:24pm.