

Wisconsin National and Community Service Board

Board Meeting Minutes

December 15, 2016

Present: Anthony Hallman, Lisa Delmore, Scott Jones, Jane Moore, James Langdon, India McCause, Christine Beatty, Pamela Charles, Michael Hinman, Kate Jaeger, Angela Ahlgrim, Bob Griffith, Mark Beres

Not Present: Amy McDowell, Scott Fromader, Kathleen Groat, Paula Horning, Susan Schwartz

Staff present: Jeanne Duffy, Daria Rydzak, Amy Porter, Casey Sweeney

Not Present: Jessica Kessler, Steven Yule

Program Staff Present: Amanda Ross, Farm to School; Karen Dischler & Emily Greene, United Way of Dane County – Schools of Hope AmeriCorps Project; Pat Marcus, Boys & Girls Clubs of Greater Milwaukee; Patricia Balke, Wisconsin Association for Homeless & Runaway Services; Steve Blankenheim & Alyssa Ignzszak, United Way Of Dane County – Achievement Connections; Kysa Stocking, Wisconsin Primary Health Care Association; Brian Blahnik, Marshfield Clinic Research Foundation; Steve Frodl, NCCAP AmeriCorps Team – Greater Wausau Area; Alexis Matthews & Cally Ehle, Easter Seals of Wisconsin; Patrick Schrank, Milwaukee Christian Center; Suzanne Hoppe, Renewal Unlimited; Connie Bettin, Dane County PASS; Ava Hernandez, Public Allies

Next meeting: April 6, 2017 ; Location TBD

Call to Order

The meeting was called to order at 10:10 a.m. by Board Chair Lisa Delmore.

Introductions

The Commission members and Serve Wisconsin staff introduced themselves, including the newest WNCSB member Mark Beres. Jeanne Duffy, Serve Wisconsin's new Executive Director, introduced herself as did Daria Rydzak, Serve Wisconsin's Community Engagement Specialist.

Public Comment

No Public Comment

Meeting Minutes

Anthony Hallman made a motion to approve the October 6, 2016 WNCSB meeting minutes. Second by Christine Beatty. Unanimously approved.

2017 Commission Support Grant

Amy Porter shared background on the Commission Support Grant (CSG), noting that it is a continuation grant and highlighted that the grant will go to support Serve Wisconsin continued operations including a new focus on marketing & outreach. Christine Beatty made the motion to approve the 2017 Commission Support Grant. Second by Jane Moore. Unanimously approved.

Overview of Competitive Application Process

Amy Porter provided an overview of the 2017-2018 Competitive Application Process. The 2017-2018 Request For Proposals was released August 26, 2016 and 31 Notifications of Intent to apply were received. Serve Wisconsin received 21 applications (10 continuations; 10 recompetes; 1 new). The new and recompetes applications underwent Peer Review. One applicant withdrew before peer reviewer meeting (UW-Oshkosh) and one applicant (Marshfield Clinic Recovery Corps) had significant peer score anomalies and was scheduled for Quality Control Review. This Quality Control Review was presented to PE&D Committee and they recommended the application for funding at the requested amount.

2017-2018 AmeriCorps Competitive Funding Recommendations

2017-2018 AmeriCorps Competitive Applications - Fixed Amount

Christine Beatty made a motion to approve the following Fixed Amount Competitive Applications to be submitted to CNCS for competitive funding consideration for the 2017-2018 program year:

2017-2018 AmeriCorps Competitive Fixed Amount Applications – Continuation

<i>Program</i>	Requested 2017-18 Funding	Requested 2017-18 Members	Requested 2017-18 MSYs
<i>College Possible Milwaukee</i>	\$395,200	42	40
<i>Public Allies Milwaukee</i>	\$544,635	45	45
<i>Wisconsin Primary Health Care Association</i>	\$266,200	22	22

2017-2018 AmeriCorps Competitive Fixed Amount Applications – Recompete

<i>Program</i>	Requested 2017-18 Funding	Requested 2017-18 Members	Requested 2017-18 MSYs
<i>Teach for America Milwaukee – Professional Corps</i>	\$88,000	110	110

Second by Angie Ahlgrim. Motion passed unanimously.

2017-2018 AmeriCorps Competitive Applications – Cost Reimbursement

Jane Moore made a motion to approve the following competitive applications to be submitted to CNCS for competitive funding consideration for the 2017-2018 program year:

Continuation Applications – Recommendations

<i>Program</i>	Requested 2017-18 Funding	Requested 2017-18 Members	Requested 2017-18 MSYs
<i>Boys & Girls Clubs of Greater Milwaukee – Summer Slide Prevention, Kinder Academy, & Graduation Plus</i>	\$82,490	24	6.32
<i>Marshfield Clinic Research Foundation – AmeriCorps Afterschool</i>	\$378,300	30	30
<i>Marshfield Clinic Research Foundation – Volunteer Wisconsin</i>	\$604,350	45	45
<i>North Central Community Action Program</i>	\$221,383	30	17.12
<i>United Way of Dane County – Schools of Hope</i>	\$258,000	20	20
<i>University of Wisconsin-Eau Claire – ECLIPSE</i>	\$86,717	45	9.52

New/Recompete Applications – Recommendations

<i>Program</i>	Requested 2017-18 Funding	Requested 2017-18 Members	Requested 2017-18 MSYs
<i>Boys & Girls Clubs of Greater Milwaukee – SPARK, Arts, & Environmental Education</i>	\$289,367	72	23.93
<i>Dane County Human Services</i>	\$386,596	52	30.89
<i>Easter Seals Wisconsin</i>	\$263,499	51	20.29
<i>Marshfield Clinic Research Foundation – Recovery Corps</i>	\$276,600	20	20
<i>United Way of Dane County – Achievement Connections</i>	\$293,914	22	22
<i>Wisconsin Association for Homeless & Runaway Services</i>	\$472,451	37	34.5
<i>WI Dept. of Public Instruction – Farm to School</i>	\$204,694	30	16

Second by Angie Ahlgrim to approve the above competitive applications to be submitted to CNCS for competitive funding consideration for the 2017-2018 program year. Motion passed unanimously.

Special circumstance approvals

Milwaukee Christian Center

WNCSB policy states that: *Any Competitive Continuation application that has a performance scoring percentage less than 80% (inclusive of rounding to two places after the decimal point) will be eliminated from further consideration for Competitive funding, unless the Board decides to waive the 80% requirement based on*

evidence of a corrective action plan to include benchmarks and associated milestones. The Board could choose to recommend to CNCS that the application be funded based on this plan.

During the 2017-18 application review, MCC received a raw score of 79.02%, an improvement of 1.61 percentage points from the 77.41% performance score during last year's 2016-17 competitive review. MCC submitted a detailed corrective action plan with their 2017-18 application and is showing improvement.

Jane More made a motion in consideration of the corrective action plan submitted by Milwaukee Christian Center, to waive the 80% performance scoring requirement and forward the Milwaukee Christian Center application to CNCS with recommendation of full funding at the requested amount of \$167,083.

Program	Application type	Requested 2017-18 Funding	Requested 2017-18 Members	Requested 2017-18 MSYs
Milwaukee Christian Center	Competitive continuation – cost reimbursement	\$167,083	23	13

Second by Angie Ahlgrim to approve Milwaukee Christian Center's competitive continuation application to be submitted to CNCS for competitive funding consideration for the 2017-2018 program year. Motion passed unanimously.

Renewal Unlimited

WNCSB policy states that: *Recompete applications that have a performance scoring percentage less than 80% (inclusive of rounding to two places after the decimal point) will be eliminated from further consideration for Competitive funding, unless the Board decides to waive the 80% requirement based on evidence of a corrective action plan to include benchmarks and associated milestones. The Board could choose to recommend to CNCS that the application be funded based on the corrective action plan.*

During this application review Renewal Unlimited received a raw score of 73.68%. This low score was anticipated and a detailed corrective action plan was submitted with their 2017-18 application. The corrective action plan was implemented during the 2016-17 program year and will help to improve the program's performance.

Christine Beatty made a motion in consideration of the corrective action plan submitted by Renewal Unlimited, Inc., to waive the 80% performance scoring requirement and forward the Renewal Unlimited application to CNCS with recommendation of full funding at the requested amount of \$140,332.

Program	Application type	Requested 2017-18 Funding	Requested 2017-18 Members	Requested 2017-18 MSYs
Renewal Unlimited, Inc.	Competitive continuation – cost reimbursement	\$140,332	25	10.15

Second by Jane Moore to approve Renewal Unlimited's competitive recompile application to be submitted to CNCS for competitive funding consideration for the 2017-2018 program year. Motion passed unanimously.

Western Dairyland

According to the Threshold Issues section of the 2017-2018 RFP (sec. 1.3.3), *"To be considered by CNCS for competitive funding, all applicants must request at least 20 AmeriCorps member slots. New and recompeting applicants with fewer than 20 members (not Member Service Years, or MSYs) will be deemed noncompliant and will not be submitted to CNCS for competitive funding consideration; however, the application may be considered for state Formula funding."*

Christine Beatty made a motion in consideration of the fact that the Western Dairyland EOC application does not meet the CNCS minimum threshold of 20 AmeriCorps members, to move this application directly to the Formula funding process for consideration of their request for 17 AmeriCorps members.

Program	Application type	Requested 2017-18 Funding	Requested 2017-18 Members	Requested 2017-18 MSYs
Western Dairyland Economic Opportunity Council	Competitive continuation – cost reimbursement	\$111,469	17	8.06

Second by Kate Jaeger to approve Western Dairyland Economic Opportunity Council's application for Formula Funding during the 2017-2018 program year. Motion passed unanimously.

Ranking of New/Recompete Applications

Angie Ahlgrim made a motion to approve the following ranking of new/re-compete applications:

Applicant Name	Ranking
Dane County Human Services - PASS	1
Easter Seals WI	2
United Way of Dane County - Achievement Connections	3
WI Association for Runaway Services	4
Boys & Girls Clubs of Milwaukee - EARN (SPARK)	5
WI Dept. of Public Instruction - Farm to School	6
Teach For America Milwaukee	7
Renewal Unlimited	8
Marshfield Clinic - Recovery Corps	9

Second by Christine Beatty. Motion passed unanimously.

Updating Bylaws Discussion – Committee Formation

During the October 6, 2016 WNCSB meeting a Bylaws ad hoc committee was created consisting of: Anthony Hallman, Lisa Delmore, Paula Horning, Christine Beatty, and Jim Langdon. Serve Wisconsin Executive Director Jeanne Duffy will join this committee that will begin review of the Bylaws in early 2017.

2016 Volunteering and Civic Life in America Report

Casey Sweeney shared results from the recently released 2016 Volunteering and Civic Life in America Report. The Volunteering and Civic Life in America Report helps to define both the volunteering experience and civic life in America. These efforts support the mission of CNCS to improve lives, strengthen communities, and foster civic engagement through service and volunteering across America. Wisconsin ranked 3rd in volunteering among the 50 states and Washington, DC. Milwaukee was ranked 3rd in volunteering among large cities, and Madison 4th among midsized cities. Other statistics on Wisconsin included 1.63 million volunteers and 169 million hours of service. To see the full report visit: www.volunteeringinamerica.gov.

State Service Plan

The 2016-2018 State Service Plan went into effect January 1, 2016 and remains a standing item at WNCSB meetings. No further discussion at this meeting.

CNCS State Office Update

CNCS State Office Director, India McCanse, shared that the Foster Grand Parent (FGP) Program in Wisconsin, a longtime grant held by the Department of Health Services, will receive a no cost extension to allow continuity of programming as new projects take over the work previously done under one grant. Beginning in February of 2017 new projects will begin or continue doing the work previously done by the FGP program. McCanse also shared that the coming administration change will lead to changes in leadership at CNCS. She noted that this process could take 6-9 months and that a transition team will be put in place to help with a smooth transition.

Update from Program Director's Association

Program Directors asked for an update regarding the change to the Wiggio system and shared that this has been a very useful tool. Serve Wisconsin staff assured programs that a replacement is being sought and that they will be updated as soon as a new platform is chosen. Programs are encouraged to back up any files shared on the site and to make suggestions for a new platform. Discussion was also had on various recruitment issues and solutions that could be done at the commission level to help programs increase enrollment.

* FIRE ALARM at the Pyle Center from 11:40am – 12:00pm*

Update from Commission Members

Bob Griffith shared that he is starting a PHD program studying foster care and is looking for anyone who has contacts in this field. He also shared that Journey church has a human trafficking forum each year and that this event has been a very well received. Jim Langdon shared thanks to Jana Steinmetz for her excellent leadership as Acting Executive Director for Serve Wisconsin during the transition of Executive Directors. Langdon made a motion to formally commend Jana Steinmetz for her outstanding job as Acting Serve WI Executive Director. Motion seconded by all board members, unanimously approved. Mark Beres gave thanks for being welcomed onto the board representing the Department Of Veteran's Affairs. He is looking forward to connecting veterans and programs with AmeriCorps resources and opportunities. He mentioned that DVA is getting a new Secretary in the coming months. Christine Beatty shared "[The Power of Purposeful Aging](#)," a report from the 2016 Purposeful Aging Summit with the board. Pamela Charles shared that she was at a Beloit School Board meeting where Farm To School AmeriCorps members present to her surprise. She showed interest in getting more AmeriCorps programs and members to serve in her district. Lisa Delmore shared that WNCSB member recruitment is very much needed. Jim Langdon offered to help get information from new board members to the Governor's Office.

Staff Updates

Casey Sweeney shared an update on the most recent OIG findings from CNCS regarding compelling personal circumstance exits. He also shared that he and Steven Yule attended a hearing regarding an unemployment adjuster who believed a member should have received unemployment benefits though the law and guidance do indicate AmeriCorps members are exempt from this benefit.

Daria Rydzak shared that Serve Wisconsin has just begun using Policy Map, new mapping software that will allow for demographic layers to be used in conjunction with AmeriCorps program point data. This information will be used to create a detailed map of where AmeriCorps is in relation to the needs of the state. Using this map, a needs assessment and a database will be created to organize potential service partners and host agencies. This work is being done under the Commission Investment Funds and will lead to a statewide outreach plan and educational seminars aimed at getting more AmeriCorps programs and increasing general awareness of AmeriCorps opportunities.

Jeanne Duffy shared her excitement of coming on board the Serve Wisconsin team as the Executive Director. She mentioned that she is looking forward to working with staff on marketing and outreach as well as board development.

Amy Porter shared her excitement for the new Policy Map work and the direction Serve Wisconsin is moving. Porter also provided an update regarding the Commission Investment Funds Performance Measure work that is being done through assessing current sub-grantee's performance measures. She also shared staff are collecting data regarding the 2016 Commission Support Grant performance measure and encouraged programs to be sure to fill out the post survey sent to them.

Board Retreat & Future Meetings

April 6, 2017; June 8, 2017; October 12, 2017; December 14, 2017.

Adjourn

Tony Hallman made a motion to adjourn the meeting at 12:31pm. Second by Angie Ahlgrim. Motion passed unanimously.