

Serve Wisconsin – Program Evaluation and Development Committee Meeting

Meeting Minutes

Thursday, May 31, 2018

Committee Chairman Tony Hallman called the meeting to order at 10:35 a.m., May 31, 2018, at Pyle Center, Room 309, 702 Langdon Street, Madison, WI.

Committee Members Present

Tony Hallman, Committee Chair; Michael Hinman; Paula Horning; Amy McDowell; Jane Moore. Paula Horning left the meeting at 2:00 p.m.

Committee Member Not Present

Lisa Delmore

Staff Present

Jeanne Duffy, Margie Kriel, Alexis McCann, Kara Rivers, Casey Sweeney, Steven Yule

Grant Applicant Representatives Present

College Possible, Marquette University, Racine Zoological Society, United Way Fox Cities, University of Wisconsin Whitewater College of Education and Professional Studies, Western Dairyland Economic Opportunity Council, WisCorps, Inc.

Introductions

Board members and staff introduced themselves.

Approval of December 6, 2017 Meeting Minutes

Jane Moore made a motion to approve the December 6, 2017 meeting minutes. Seconded by Paula Horning. Motion passed unanimously.

2018-2019 Formula Funding Recommendations

Presentations by AmeriCorps Planning Grant and Program Grant Applicants

Representatives from the three Planning Grant and four Program Grant applicant organizations provided presentations to the Committee.

Following the applicant presentations, Casey Sweeney reviewed information from the Formula Funding – Staff Recommendations document. Multiple funding options would be possible pending the result of Corporation for National & Community Service decisions on two of Serve Wisconsin's Competitive applications placed on waitlisted status by CNCS. The waitlisted status was for applications that CNCS review found to be of high quality, but for which they were waiting to determine if there would be funding available from unexpended funds amounts reported by State Commissions. Initially CNCS stated that they would provide funding results for the waitlisted applications no later than May 29, 2018; CNCS subsequently changed that notification date to June 4, 2018.

Following Committee consideration of each Planning Grant application, Jane Moore made a motion to recommend to the full Board that Marquette University, Racine Zoological Society, and University of Wisconsin Whitewater College of Education and Professional Studies applications – numbered 1 through 3 on the meeting agenda – be funded. Seconded by Amy McDowell. Motion passed unanimously.

Following Committee consideration of each Program Grant application, including Quality Control Review information for the United Way Fox Cities application, Paula Horning made a motion to recommend to the full Board that United Way of Fox Cities, Western Dairyland Economic

Opportunity Council, WisCorps, Inc., and College Possible applications – numbered 4 through 7 on the meeting agenda – be funded. Seconded by Jane Moore. Motion passed unanimously.

After considering the multiple funding options included in the Formula Funding – Staff Recommendations document that were all dependent on the results for the two waitlisted Competitive applications, the Committee did not make an overall Formula Funding recommendation. The Committee provided guidance for staff to maximize usage of Formula Funding based on the results for the waitlisted applications.

Revisit the Formula RFP Policy Approved During April 5, 2018 WNCSB Meeting

Committee Chair Tony Hallman opened discussion regarding the following staff recommendation that was presented during the WNCSB meeting held on April 5, 2018:

“Allow staff to issue separate, Formula AmeriCorps program grant and/or Formula Planning grant RFPs for any funding year for which the additional RFPs could be used to maximize use of Formula Funding available to Serve Wisconsin.”

The Board passed a motion approving the above with amendment changing “Allow staff to issue...” to “Allow the Executive Director to issue...”

Committee members discussed the Board’s practice of wording RFP policies in terms of staff performing activities on behalf of the Board rather than naming specific Board staff positions, and discussed how RFP activities require staff to work as a team to accomplish the complex, various activities involved in RFP processes.

Jane Moore made a motion to recommend to the full Board that the policy be approved with its original wording, as noted above and as follows:

“Allow staff to issue separate Formula AmeriCorps program grant and/or Formula Planning grant RFPs for any funding year for which the additional RFPs could be used to maximize use of Formula Funding available to Serve Wisconsin.”

Motion was seconded by Michael Hinman. Motion passed unanimously.

Staff Recommendations – Formula Funding Policies – 2019-2020 and Beyond

Revisit Availability of Formula Continuation Funding

Staff presented its recommendation to reconsider the Formula Continuation Funding policy approved in December 2017 that allows current Formula funded grantees that do not meet the 20 member threshold for Competitive funding to apply for up to two additional years of Continuation Formula funding, for a maximum of three consecutive years of Formula funding. Staff recommended removal of the limitation to grantees that do not meet the 20 member threshold, and opening eligibility to all Formula funded grantees that meet the other criteria of the previously approved policy. With the 20 member threshold included in the policy, the policy benefited only one Formula funded applicant during the 2018-2019 RFP process.

Michael Hinman made a motion to recommend to the full Board that the policy be revised to remove the portion of the policy that restricts eligibility to current Formula funded grantees that do not meet the 20 member threshold for Competitive funding, and allow consideration of Formula Continuation funding for all Formula funded grantees that meet the other criteria of the previously approved policy.

Seconded by Jane Moore. Motion passed unanimously.

Moving Formula Program Applications to Planning Grants

Michael Hinman made a motion to recommend to the full Board that RFP policy be revised to allow staff to recommend Formula AmeriCorps program applications as Planning Grant applications according to the language that will be included in the AmeriCorps Formula RFP, as detailed on the staff recommendation document reviewed during the Committee meeting. Seconded by Amy McDowell. Motion passed unanimously.

Illinois State Commission Proposed Memorandum of Agreement

Jane Moore made a motion to recommend to the full Board that the Memorandum of Agreement between the Serve Wisconsin Commission and Illinois Commission on Volunteerism and Community Service be approved. Seconded by Amy McDowell. Motion passed unanimously.

Adjourn

Jane Moore made a motion to adjourn the meeting. Seconded by Amy McDowell. Motion passed unanimously. Meeting adjourned at 2:05 p.m.