

**Serve Wisconsin – Program Evaluation and Development Committee Meeting**  
Meeting Minutes

**Thursday, May 30, 2019**

Committee Chair Tony Hallman called the meeting to order at 10:35 a.m., May 30, 2019, at Wyndham Garden – Ballroom A, 2969 Cahill Main, Fitchburg, WI.

Committee Members Present

Tony Hallman, Committee Chair; Laura Doolin; Michael Hinman; Amy McDowell; Jane Moore

Committee Member Not Present - Excused

Paula Horning

Staff Present

Ruhamah Bauman, Kyle Clower, Jeanne Duffy, Alexis McCann, Casey Sweeney, Steven Yule

Grant Applicant Representatives Present

Planning Grants: Gio's Garden; Sixteenth Street Community Health Centers; United Way of Racine County

Program Grants: Boys & Girls Clubs of Greater Milwaukee; Marquette University; Racine Zoological Society, Inc.; Teach for America Wisconsin; United Way Fox Cities; University of Wisconsin – Eau Claire Blugold Beginnings; Western Dairyland Economic Opportunity Council; WisCorps, Inc.

**Approval of December 5, 2018 Meeting Minutes**

Amy McDowell made a motion to approve the December 5, 2018 meeting minutes. Seconded by Jane Moore. Motion passed unanimously.

**Introductions**

Board members and staff introduced themselves.

**2019-2020 Formula Funding Recommendations**

Representatives from the three Planning Grant and eight Program Grant applicant organizations provided presentations to the Committee; Wisconsin Primary Health Care Association was not required to provide a presentation since they presented to the Committee for Competitive application consideration during the Committee's meeting on December 5, 2018.

Following the applicant presentations, Casey Sweeney reviewed and Committee members considered the information in the Formula Funding – Staff Recommendations document.

Following Committee consideration of the Competitive application that was not funded by CNCS, Amy McDowell made a motion to recommend to the full Board that Wisconsin Primary Health Care Association be funded at the Recommended # of MSY and Recommended Funding Request amount. Seconded by Jane Moore. Motion passed unanimously.

Following Committee consideration of the Continuation Formula applications, Jane Moore made a motion to recommend to the full Board that United Way Fox Cities, University of Wisconsin – Eau Claire Blugold Beginnings, Western Dairyland Economic Opportunity Council, and WisCorps, Inc. be funded at the Recommended #of MSY and Recommended Funding Request amounts. Seconded by Amy McDowell. Motion passed unanimously.

Following Committee consideration of the New Formula applications, Jane Moore made a motion to recommend to the full Board that Boys & Girls Clubs of Greater Milwaukee – Inspire HOPE,

Marquette University, and Racine Zoological Society be funded at the #of MSY and Original Funding Request amounts. Seconded by Amy McDowell. Motion passed unanimously.

Following Committee consideration of the New Planning Grant applications, Michael Hinman made a motion to recommend to the full Board that Gio's Garden, Sixteenth Street Community Health Centers, and United Way of Racine County be funded at the Recommended Funding Request amounts. Seconded by Jane Moore. Motion passed unanimously.

Following Committee consideration of the third year Competitive applications recommended to be pulled back from Competitive funding to Formula funding, Jane Moore made a motion to recommend to the full Board that Boys & Girls Clubs of Greater Milwaukee – Education Through Art, Reading and Nature (EARN), Easter Seals Wisconsin, and Marshfield Clinic Research Foundation – Recovery Corps be funded at the Recommended #of MSY and Recommended Funding Request amounts. Seconded by Amy McDowell. Motion passed unanimously.

Following Committee consideration of the Teach for America Wisconsin application and related applicable RFP policies, Jane Moore made a motion to recommend to the full Board that Teach for America Wisconsin be funded at the Recommended #of MSY of 72 and Recommended Funding Request amount of \$72,000. Seconded by Amy McDowell. Motion passed unanimously.

### **Staff Recommendations – Competitive and Formula Funding Policies – 2020-2021 and Beyond**

#### **Performance Scoring Changes**

Staff presented its recommendation to revise Competitive and Formula Funding policies related to consideration of performance criteria to remove the 30-day enrollment compliance criterion and revise the Performance Measures criterion

Staff recommended removal of the 30-day enrollment compliance criterion because it is no longer considered to be a compliance item subject to review and monitoring by CNCS and Serve Wisconsin due to the CNCS pre-enrollment/enrollment requirements that started in July 2018, requiring programs to accomplish pre-enrollment requirements and enroll members within five days.

Staff recommended revising the Performance Measures criterion from met/unmet to percent of target achieved to give programs credit for the degree to which they have reached performance measure targets. This revision applies only to Serve Wisconsin's performance scoring for its Competitive and Formula funding processes; CNCS has not changed its progress reporting requirements for performance measures and continues to require reporting on a met/unmet basis.

Jane Moore made a motion to recommend to the full Board that Competitive and Formula funding performance scoring policies be revised to remove the 30-day enrollment criterion and change the Performance Measures criterion from met/unmet to percent of target achieved. Seconded by Michael Hinman. Motion passed unanimously.

#### **Adjourn**

Prior to adjournment Tony Hallman thanked Amy McDowell for her service as the longest serving Board member, having served for 16 years.

Jane Moore made a motion to adjourn the meeting. Seconded by Michael Hinman. Motion passed unanimously. Meeting adjourned at 12:50 p.m.