

Serve Wisconsin – Program Evaluation and Development Committee Meeting

Meeting Minutes

Tuesday, January 8, 2013

Committee Chairman Robert Guenther called the meeting to order at 9:10 a.m., January 8, 2013 at The Pyle Center, 702 Langdon Street, Madison, WI.

Committee Members Present

Bob Guenther, Tony Hallman, Thi Le, Amy McDowell

Staff Present

Tom Devine, Jessica Kewin, Cheryl Leménager, Gloria Nikolas, Steven Yule

Program Representation

CAP Services, City of Milwaukee-DOA/Boys & Girls Clubs of Greater Milwaukee, College Possible, Dane County Human Services, Easter Seals Wisconsin, Indianhead Community Action Agency, Marshfield Clinic Research Foundation, Milwaukee Christian Center, Milwaukee Metropolitan Sewerage District, Milwaukee Teacher Education Center, Mount Mary College, North Central Community Action Program, Operation Fresh Start, Partners for Community Development, Public Allies, Renewal Unlimited, Teach for America, United Way of Dane County (representatives from both UWDC programs), UW-Eau Claire, UW-Oshkosh, Western Dairyland EOC, WI Association for Homeless & Runaway Services, WI Dept of Agriculture, Trade & Consumer Protection, WI Dept of Public Instruction, WI Emergency Management, WI Primary Health Care Association

Approval of June 8, 2012 Meeting Minutes

Tony Hallman made a motion to approve the June 8, 2012 meeting minutes. Seconded by Amy McDowell. Motion passed unanimously.

Consideration/Possible Approval of Late Documents & Late eGrants Application

After consideration of details regarding late additional documents from Milwaukee Metropolitan Sewerage District and Operation Fresh Start, and late eGrants application from WI Emergency Management, Amy McDowell made a motion to accept the late documents and late application. Seconded by Tony Hallman. Motion passed unanimously. Committee members also requested that at its meeting on January 10, 2013, the full Board consider the possibility of creating a formal policy regarding late documents/applications.

2013-2014 AmeriCorps Competitive Applications

Continuation Applications and New/Recompete Competitive Applications - Recommendations

Committee members received a brief overview of the new CNCS Governor and Mayor Initiative.

Committee members received a brief summary of the reasons that Board of Regents of the UW System-Project Grow is not applying for Year 3 of Continuation Competitive funding.

Applicant representatives gave presentations and applications considered for Continuation Competitive funding were: Dane County Human Services and Partners for Community Development – Energy Conservation Corps.

Applicant representatives gave presentations and applications considered for New/Recompete Competitive funding were: CAP Services, Inc.; City of Milwaukee-DOA/Boys & Girls Clubs of Greater Milwaukee; Easter Seals Wisconsin; Indianhead Community Action Agency; Milwaukee Christian Center; Metropolitan Milwaukee Sewerage District; North Central Community Action Program; Operation Fresh Start, Inc.; Renewal Unlimited, Inc.; United Way of Dane County - Mobilizing Skilled Volunteers; United Way of Dane County - Schools of Hope; UW Eau Claire - ECLIPSE; UW Oshkosh - Vet Corps; Western Dairyland EOC; WI Association for Homeless &

Runaway Services; WI Dept. of Agriculture, Trade & Consumer Protection; WI Dept. of Public Instruction; WI Emergency Management.

Tony Hallman made a motion to forward the Continuation Competitive and New/Recompete Competitive applications (applications numbered 1-20 on the meeting agenda) to the full Board for consideration. Seconded by Amy McDowell. Motion passed unanimously.

2013-2014 Education Award Program (EAP) Fixed Amount Applications - Recommendations

Applicant representatives gave presentations and applications considered for EAP Competitive funding were: Milwaukee Teacher Education Center and Mount Mary College.

Amy McDowell made a motion to forward the EAP Competitive applications (applications numbered 26 & 27 on the meeting agenda) to the full Board for consideration. Seconded by Tony Hallman. Motion passed unanimously.

2013-2014 Full-Time Fixed Amount Applications - Recommendations

Committee members received information regarding one peer reviewer score for the WI Primary Health Care application that was significantly lower than the scores of the other two reviewers. The low-scoring reviewer did not participate in the group discussion meeting with the other two reviewers. Amy McDowell made a motion to recommend to the full Board that the low peer reviewer score (55 points) be removed from the average peer reviewer score calculation, which will result in an average peer review score of 91 for the WI Primary Health Care Association application. Seconded by Tony Hallman. Motion passed unanimously.

Applicant representatives gave presentations and applications considered for Full-time Fixed Amount Competitive funding were: College Possible; Marshfield Clinic Research Foundation - Statewide; Marshfield Clinic Research Foundation – AmeriCorps Afterschool; Public Allies Milwaukee; WI Primary Health Care Association.

Tony Hallman made a motion to forward the Full-Time Fixed Amount applications (applications numbered 21-25 on the meeting agenda) to the full Board for consideration. Seconded by Amy McDowell. Motion passed unanimously.

2013-2014 Professional Corps Fixed Amount Continuation Application - Recommendation

Applicant representative gave presentation and application considered for Continuation Professional Corps funding was: Teach for America - Milwaukee.

Amy McDowell made a motion to forward the Continuation Professional Corps Fixed Amount application (application numbered 28 on the meeting agenda) to the full Board for consideration. Seconded by Tony Hallman. Motion passed unanimously.

Ranking of New/Recompete Applications

Amy McDowell made a motion to recommend to the full Board the application ranking order, as presented on the chart provided to the Committee (rankings numbered 1-18 on the chart). Seconded by Tony Hallman. Motion passed unanimously.

Adjourn

Tony Hallman made a motion to adjourn the meeting. Seconded by Amy McDowell. Motion passed unanimously. Meeting adjourned at 2:23 pm.