

Serve Wisconsin

Board Meeting Minutes

June 27, 2013

Present:

Lisa Delmore, Marguita Fox, Scott Fromader, Robert Griffith, Kathy Groat, Bob Guenther, Tony Hallman, Michael Hinman, Angela Kringle, Jim Langdon, Sondra LeGrand, Domingo Leguizamon, Jane Moore, Mark Mueller, and Linda Sunde

Not Present

Scott Jones, Amy McDowell

Staff

Tom Devine, Gloria Nikolas, Jessica Kewin, Cheryl Lemenager, and Steven Yule

Next meeting:

October 17, 2013-Board Retreat

I. Call to Order

The meeting was called to order at 9:00 a.m. by Chair Tony Hallman. Tony recognized Tom Devine for his 15 years of service to Serve Wisconsin.

II. Election of Officers

Chair

Bob Guenther nominated Mark Mueller for the position of Chair. Seconded by Kathy Groat. With no more nominations from the floor the nominations were closed. The Commission voted unanimously to elect Mark as the new Chair.

Vice Chair

Bob Guenther nominated Kathy Groat for the position of Vice-Chair. Seconded by Marguita Fox. With no more nominations from the floor the nominations were closed. The Commission voted unanimously to elect Kathy as the new Vice-Chair.

III. Meeting Minutes

Marguita Fox moved to approve the meeting minutes from March 14, 2013. Seconded by Sondra LeGrand. The Commission voted unanimously to approve the minutes.

IV. New Business

- **2013-2014 Formula Applications PE & D Committee Funding Recommendations:**
Bob Guenther made a motion to approve the following programs for Formula funding:

WI Association for Homeless & Runaway Services for \$266,000 with 23.12 MSYs @ \$11,504 per MSY; UW Eau Claire ECLIPSE for \$86,944 with 9.31 MSYs @ \$9,340 per MSY; Marshfield Clinic Statewide for \$260,000 with 20 MSYs @ \$13,000 per MSY; Milwaukee Teacher Education Center for \$116,000 with 145 MSYs @ \$800 per MSY; Milwaukee Christian Center for \$169,650 with 12.76 MSYs @ \$13,300 per MSY; Boys & Girls Clubs of Greater Milwaukee for \$266,000 with 20 MSYs @ \$13,300 Per MSY; North Central Community Action Program for \$235,584 with 18.17 MSYs @ \$12,968 per MSY; Marshfield Clinic AmeriCorps Afterschool for \$260,000 with 20 MSYs @ \$13,000 per MSY; Renewal Unlimited for \$185,549 with 14 MSYs @ \$13,254 per MSY; and the WI Dept. of Public Instruction for \$249,604 with 21.12 MSYs @ \$11,821 per MSY.

Seconded by Kathy Groat. Motion passed unanimously.

- **2013-2014 Supplemental Formula Plan Recommendations**

Bob Guenther made a motion for the following programs to be scheduled for Supplemental Formula funding consideration in the following order with dollar amounts and MSYs:

WI Dept. of Public Instruction for \$16,396 with 1.39 MSYs; WI Emergency Management for \$130,543 with 10 MSYs; WI Association for Homeless & Runaway Services for \$119,400 with 10.38 MSYs; UW Eau Claire ECLIPSE for \$1,972 with .21 MSY; Marshfield Clinic Statewide for \$104,000 with 8 MSYs; Milwaukee Teacher Education Center-EAP for \$44,000 with 55 MSYs; Milwaukee Christian Center for \$3,250 for .24 MSY; Boys & Girls Clubs of Greater Milwaukee for \$129,276 with 9.72 MSYs; North Central Community Action Program for \$45,949 with 3.54 MSYs; Marshfield Clinic AmeriCorps Afterschool for \$65,000 with 5 MSYs; Marshfield Clinic Statewide for \$91,000 with 7 MSYs; WI Dept. of Public Instruction for \$43,345 with 3.66 MSYs; United Way of Dane County Mobilizing Skilled Volunteers for \$360,054 with 28 MSYs; and Indianhead Community Action Agency for \$152,600 with 12.50 MSYs.

Seconded by Kathy Groat. Motion passed unanimously.

- **Formula Funding policy discussion regarding any changes the Commission may like to make for 2014-2015 RFP Process--the PE&D Committee Recommendation for 2014-2015 RFP Process:**

Background: Beginning with the 2013-2014 RFP, the Board approved increasing the average application peer review score threshold from 70 points to 80 points; an application with an average peer review score below 80 points is not eligible for continued consideration for funding (Competitive and Formula).

Recommendation: In the continuing interest of funding high-performing programs, the PE&D Committee recommends the following for the Formula funding process beginning with the 2014-2015 RFP: Bob Guenther made a motion to approve the following:

Set a minimum performance score of 80% of total points possible. Reaching the 80% minimum shall be inclusive of rounding to two places after the decimal point; therefore, a performance scoring percentage of 79.50% or above shall be considered to have met the 80% or above requirement.

An application for a program that has a performance score of less than 80% of total points possible shall not be eligible for Formula funding. An exception to the 80% minimum shall apply to applicants proposing a new and not previously funded AmeriCorps project, and shall apply for the first three years the new-not previously funded project is funded. The exception for such new projects shall not preclude use of other criteria to determine appropriateness of funding such new projects.

The 80% performance scoring minimum shall also apply to the use of the 2nd and 3rd level Formula review criteria when used to break a tie for the Number 1 ranking position for Competitive funding. An applicant tying for the Number 1 ranking position that did not meet the 80% performance scoring minimum shall not be given the Number 1 ranking position ahead of the other applicant tied for the Number 1 ranking position if the other applicant does meet the 80% performance scoring minimum.

Seconded by Jane Moore. Motion passed unanimously.

- **Discontinue Disabilities Advisory Committee**
A motion was made by Kathy Groat to discontinue the Disability Advisory Committee due to a funding decline from the Corporation. Seconded by Mark Mueller. Motion passed unanimously.
- **2012-2013 Member Survey Results**
During the lunch hour, Jessica Kewin, Program Officer reported on the results of the 2012-2013 AmeriCorps Member Survey that Serve Wisconsin conducted in spring 2013. It was

reported that 57% of the members contacted had responded to the survey. Survey results indicate 86.9% of respondents were either very satisfied or satisfied with their AmeriCorps experience and 86.2% would recommend AmeriCorps to a friend or peer.

IX. Old Business

- **Discussion/Decision Regarding Late RFP/Other Documents**

Scott Fromader advised the Board on policy regarding late RFPs and other documents. In the future, Serve Wisconsin staff will date and time stamp required grant application document packets upon receipt. The packets will not be reviewed for completeness until after the submission deadline. Serve Wisconsin staff will also print a listing of grant applications that were submitted in eGrants by the deadline. Applications submitted by eligible organizations by the deadline and that include all required grant application documents will continue in the selection process. Submitting an application in eGrants after the deadline and/or not submitting all required grant application documents by the deadline will result in disqualification of the application. Kathy Groat made a motion to approve the policy. Seconded by Mark Mueller. Motion was passed unanimously.

- **Board Member Orientation Guide**

Mark Mueller and Sondra LeGrand gave an overview of the draft Commissioner Orientation Guide.

- **Board Vacancies**

Tom Devine was given direction by the board to seek candidates for Board vacancies.

- **State Service Plan**

Tom Devine gave an update on the State Service Plan and efforts to increase volunteerism in Wisconsin and within the AmeriCorps network.

X. Update from Commission Members

- Kathy Groat gave an update of the 2013 National Service Conference she attended. She highlighted to the Board the emphasis the Corporation is placing on branding.
- Linda Sunde gave an update on the 20th Anniversary of AmeriCorps and events that will take place throughout the year. She also mentioned that the 50th Anniversary of VISTA will be in 2015.
- Tony Hallman mentioned the need for board member bios, and would like the board to look into creating a “thank you for your service” recognition for outgoing members. This could include a personal note from the Board and/or the Governor.

XII. Adjourn

Kathy Groat made a motion to adjourn. Seconded by Margueta Fox. Motion passed unanimously.

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