

Serve Wisconsin
Board Meeting Minutes
June 19, 2014

Present: Christine Beatty, Lisa Delmore, Scott Fromader, Pastor Robert Griffith, Kathy Groat, Bob Guenther, Tony Hallman, Michael Hinman, Paula Horning, Jim Langdon, Domingo Leguizamon, Jane Moore and Linda Sunde

Not Present Amy McDowell, Scott Jones, Angela Kringle

Staff present: Tom Devine, Amy Porter, Jessica Kewin and Steven Yule

Next meeting: October 20, 2014 ; Board retreat October 19, 2014

Call to Order

The meeting was called to order at 11:00 a.m. by Acting Chair Kathy Groat.

Introductions

The Commission members and Serve Wisconsin staff introduced themselves. New board member Christine Beatty introduced herself and described her background and experience.

Election of Officers

Tony Hallman nominated Kathy Groat to become the Board Chair and Lisa Delmore to become the Vice Chair. This motion was seconded by Bob Guenther. Motion passed unanimously.

Meetings Dates for the remainder of 2014

- October 19 & 20, 2014—Retreat?
 - October 19 & 20, 2014—Retreat? Board agreed a retreat would be good to have. Recommended location by Bob Guenther, Osthoff Resort. Staff directed to look into this. Michael Hinman volunteered to assist if needed.
 - December 17, 2014- Proposed to be in Madison; DMA is unavailable on Wednesday, December 17, 2014. Program Officer Amy Porter will send out a Doodle Meeting Survey to choose a new date for the Board meeting; it will be Thursday, December 18th or Friday, December 19th.

Meeting Minutes

Tony Hallman moved to approve the meeting minutes from March 26, 2014. Second by Jane Moore. Tony Hallman questioned language around the sentence "... and the reorganization does not occur..."; he asked to change word reorganization to election. Program Officer Amy Porter will make the change. The board unanimously approved the March 26, 2014 Meeting Minutes with this one change.

Public Comment

None

2014-2015 Formula Applications:

PE&D Committee Funding Recommendations: Paula Horning moved to adopt the recommended amount of \$1,491,886 in funding as noted on Page 4 of the PE&D Committee recommendation. Second by Lisa Delmore. Motion passed unanimously.

Funding Formula at Full Requested Amount

Legal Applicant	Actual Funding 2013-2014	Requested Funding 2014-2015	Recommended Funding	Requested MSYs	Recommended MSYs, up to	Requested & Recommended Cost Per MSY
University of Eau Claire – ECLIPSE	\$86,944	\$88,863	\$88,863	9.52	9.52	\$9,334
Marshfield Clinic – Coalition (Full-Time Fixed-Amount)	\$260,000	\$390,000	\$390,000	30.00	30.00	\$13,000
Marshfield Clinic – Afterschool (Full- Time Fixed-Amount)	\$260,000	\$390,000	\$390,000	30.00	30.00	\$13,000
North Central Community Action Program	\$235,584	\$259,000	\$259,000	20.21	20.21	\$12,815
Milwaukee Christian Center	\$169,650	\$172,835	\$172,835	13.00	13.00	\$13,295
Mount Mary University (EAP)	\$19,200	\$25,600	\$25,600	32.00	32.00	\$800
Boys & Girls Clubs of Barron County	N/A (new)	\$264,946	\$165,588	20.00	12.50	\$13,247
Totals	\$1,031,378	\$1,591,244	\$1,491,886	147.23	147.23	

Unallocated Formula Funds = \$729,748

New Formula Funding Applications: A second RFP was released to use the unallocated formula funds. The four new applicants were given five minutes to describe their program followed by questions from the board:

- Board of Regents of the UW System – UW Extension - WI Campus Compact
- Boys & Girls Clubs of Greater Milwaukee
- Marshfield Clinic Volunteer WI
- Milwaukee Center for Children & Youth, Inc.

Funding New Formula Programs

Legal Applicant	Average Peer Review Score	Requested Funding 2014-2015	Recommended Funding	Requested MSYs	Recommended MSYs, up to	Requested & Recommended Cost Per MSY
Marshfield Clinic – Volunteer Wisconsin	106	\$598,500	\$638,400	45.00	48.0000	\$13,300
WI Board of Regents – WI Campus Compact	89	\$16,928	\$17,358	21.16	21.6972	\$800 (EAP)
Milwaukee Center for Children & Youth	87	\$39,900	\$0	3.00	0	\$0
Boys & Girls Clubs Milwaukee – Summer Slide/ Kinder Academy	86	\$84,965	\$90,614	6.39	6.8146	\$13,297
Totals	---	\$740,293	\$746,372	75.55	76.5118	

Bob Guenther moved to approve PE&D Committee recommendations for new formula programs, second by Tony Hallman. Motion passed unanimously.

Jane Moore motioned to approve the plan to expend remaining unallocated formula funds (\$536.00) by adding \$536.00 to the amount already approved for the UW Eau Claire ECLIPSE program which

increased their recommended amount to \$89,399.00, and the total Formula funding to \$1,492,422.00. Second by Lisa Delmore. Motion passed unanimously.

RFP Policy for Competitive Applicants: Exception to 80% Minimum Performance Scoring for New Programs in First Three Years of Funding & Consistency with Formula Policy: Tony Hallman made a motion to add the following to the 80% performance scoring minimum criteria as applied to Competitive applicants:

An exception to the 80% minimum shall apply to applicants proposing a new and not previously funded AmeriCorps project, and shall apply for the first three years the new-not previously funded project is funded. The exception for such new projects shall not preclude use of other criteria to determine appropriateness of funding such new projects.

Jane Moore seconded. Motion passed unanimously.

Reallocation of Unfilled AmeriCorps Member Slots and Related Grant Funds

Tony Hallman made a motion to approve the Reallocation policy, as recommended by the PE&D Committee:

1. Confirm that program will not use slots that Serve Wisconsin has identified for possible reallocation
2. Identify eligible program(s) for receiving slots within transferable Prime (e.g. Formula FT Fixed)
3. Offer slots to identified program(s) and require viable plan be submitted by any program wanting to request available slots/funds
4. Of programs that present viable plan: If only one other program is interested, offer all slots to that program; if more than one program is interested, divide slots as equally as possible or use other method to allocate (e.g. if four slots available and one program only wants one slot, give one slot to that program, offer remaining slots to other program(s)); a program presenting a more compelling community need could also be given priority.

With the added understanding that the Committee would monitor how this policy is implemented by staff; staff would be required to report to the Committee each time a reallocation took place under this policy.

Paula Horning seconded. Motion passed unanimously.

Board Vacancies

Board members were asked to send any prospective board member recommendations to Tom Devine. There are six openings currently.

State Service Plan

Tentative completion date for a new State Service Plan set for June of 2015; committee will begin work on new plan in the fall of 2014.

Update from Commission Members

Tony Hallman: Board Member recognition: PE&D committee felt that the proclamation from the Governor's office should be sufficient recognition. If timely, recognition of the Board Member should happen during the annual Governor's Awards ceremony.

Linda Sunde is retiring June 30, 2014. Acting State Director for Wisconsin will be John Hostin, who is State Director for Illinois. Replacement announcement likely in the next couple of weeks.

Christine Beatty gave her thanks for becoming part of the board.

Kathy Groat: Solicited help for the October Retreat. Michael Hinman and Domingo Leguizamon offered to help organize this event.

Staff Members Updates

Tom Devine: Gloria retired, being replaced by Casey Sweeney, who is scheduled to start June 30, 2014.

Steven Yule: Discussed the successful Easter Seals service event, 20th Anniversary event coming up on September 11 & September 12th. Staff received compliments from CNCS for being able to quickly turn around clarifications. ASC is starting a new commission mentoring program; Steven will be one of the first mentors. His mentee is a staff member from the Ohio Commission.

Jessica Kewin: Expressed gratitude for the completion of a second RFP and the allocation of all funds. Member survey results will come out in October. On July 29, 2014, there will be a member management training put on by On3Learn.

Amy Porter: Thanked those who came to the Easter Seals event and helped out.

Adjourn

Tony Hallman made a motion to adjourn at 2:10 p.m. Seconded by Bob Guenther. Motion passed unanimously.