

## WNCSB Commission Meeting Minutes – January 10, 2013

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### 1. Meeting called to order

Chair Tony Hallman called the Serve Wisconsin Commission meeting to order at 9:00 a.m. in Madison, Wisconsin at the Sheraton Hotel, 706 John Nolen Drive.

### 2. Introductions

**Board members present:** Marguita Fox, Sondra LeGrand, Tony Hallman, James Langdon, Sue Grady, Linda Sunde, Mark Mueller, Bob Guenther, Scott Fromader, Joel Haubrich, Thi Lee, Domingo E. Leguigamon (representing John Scocos), and Kathy Groat

**Board Members not present:** Maia Pearson, Amy McDowell, Andrew Russell, Rachel Graham, Jane Moore, and Michael Hinman

**WNCSB Staff Present:** Tom Devine, Gloria Nikolas, Steven Yule, Cheryl Leménager, and Jessica Kewin

### 3. Public Comment

A) None.

#### B) **Reminder of Meeting Dates for 2013**

**March 14, 2013**                      **June 13, 2013** (*needs to be rescheduled-based on the June 14 competitive announcements*)

**October 17, 2013**                      **December 18, 2013**

At the March meeting the date for June will be rescheduled.

#### C) **October 2012 Meeting Minutes**

Motion to approve minutes made by Bob Guenther, second, Marguita Fox.

Motion Passed. Kathy Groat abstained (not being present at the October Commission meeting)

#### D) **Administration Grant**

Distributed to Commissioners

#### E) **Discussion/Decision to Formulate Policy Regarding Late Documents from AmeriCorps Grant Applicants**

Three late applicants –refer to item three

Place on March agenda to define a policy for future grant applicants.

One late time a warning –then deduct three points--as a possible scenario

### 2) **Update regarding withdrawal from applying for Competitive Continuation Funding Board of Regents of the University of Wisconsin System – Project Grow**

Steven Yule gave an update—the program did not communicate with us as a continuation applicant when contacted they indicated they would not be applying for funds for 2013-2014 AmeriCorps program year.-

### 3) **Consideration/Possible Approval of Late Documents & Late eGrants Application:**

- Milwaukee Metropolitan Sewerage District – One Late Additional Document
- Operation Fresh Start, Inc. – All Additional Documents Submitted Late
- Wisconsin Emergency Management – eGrants Application Submitted Late

Committee recommended they be sent forward to the Corporation for National and Community Service for the 2013/2014 competitive grant funding process.

Motion made by Bob Guenther to accept all three programs to be pushed forward to the competitive process, second Thi Le.  
Motion passed on a 7-3 vote.

**4) 2013-2014 AmeriCorps Competitive Applications**

***Continuation Applications – Recommendations***

- 1 – Dane County Human Services*
- 2 – Partners for Community Development – Energy Conservation Corps*

***New/Recompete Competitive Applications – Recommendations***

- 3 – CAP Services, Inc.*
- 4 – City of Milwaukee-DOA – Governor/Mayor Initiative – SPARK Early Literacy Program*
- 5 – Easter Seals Wisconsin*
- 6 – Indianhead Community Action Agency*
- 7 – Milwaukee Christian Center*
- 8 – Milwaukee Metropolitan Sewerage District (new)*
- 9 – North Central Community Action Program*
- 10 – Operation Fresh Start, Inc.*
- 11 – Renewal Unlimited, Inc.*
- 12 – United Way of Dane County – Mobilizing Skilled Volunteers*
- 13 – United Way of Dane County – Schools of Hope*
- 14 – University of Wisconsin-Eau Claire – ECLIPSE*
- 15 – University of Wisconsin-Oshkosh – VetCorps*
- 16 – Western Dairyland EOC*
- 17 – Wisconsin Association for Homeless & Runaway Services*
- 18 – WI Dept. of Agriculture, Trade & Consumer Protection*
- 19 – Wisconsin Department of Public Instruction*
- 20 – Wisconsin Emergency Management (new)*

Motion to send forward to the Corporation for National and Community Service competitive process—1-20 of the AmeriCorps Competitive Applicants. Kathy Groat, Second Sondra LeGrand  
Passed unanimously

**5) 2013-2014 Full-Time Fixed Amount Applications – Recommendations**

- 21 – College Possible*
- 22 – Marshfield Clinic Research Foundation – Statewide Initiative*
- 23 – Marshfield Clinic Research Foundation – AmeriCorps Afterschool*
- 24 – Public Allies Milwaukee*

Motion to send forward to the Corporation for National and Community Service competitive process 21-24 —Kathy Groat, second Bob Guenther  
Passed unanimously

**A) Consideration of PE&D Committee Recommendation Regarding WI Primary Health Care Association Peer Review Scores**

- 25 – Wisconsin Primary Health Care Association*

Motion to send forward made by Bob Guenther. Second Sondra LeGrand  
Motion passed unanimously

**6) 2013-2014 Education Award Program (EAP) Fixed Amount Applications –  
Recommendations  
New/Recompete Applications**

*26 – Milwaukee Teacher Education Center – EAP  
27 – Mount Mary College*

Motion to send forward to the Corporation for National and Community Service Competitive process the programs numbered 25-27—Kathy Groat, Second Bob Guenther  
Motion passed unanimously.

**7) 2013-2014 Professional Corps Fixed Amount Applications - Recommendations  
*Continuation Application – Recommendation***

*28 – Teach for America – Milwaukee*

Motion to send forward to the Corporation for National and Community Service continuation competitive process Sondra LeGrand, Second Kathy Groat.

**8) Ranking of New/Recompete Applications**

Motion to approve Bob Guenther, second Sondra LeGrand  
Motion passed unanimously

**9) Update from Commission Members**

- The State Service Plan will be an agenda item on all future agenda's-For the commission. The Committee will continue to function for future tasks related to the State Service Plan.
- The next meeting agenda will include policy discussions on late and missing documents in the grant process. Jim Langdon from DOA will provide Tom with a copy of DOA's policy on "minor omissions and late proposals".
- Linda Sunde gave a report about the status of the Corporation State Office, Senior Corps re-competition, VISTA project development, and the Mayors' Day of Recognition of National Service planned for April 9<sup>th</sup>.

**10) Update on Board Guide  
To be put on next agenda**

**11) Executive Director Update  
Given by Tom Devine**

**12) Staff Updates  
Gloria Nikolas, Cheryl Leménager and Steven Yule gave updates on staff recent activities to include the grant process and the AmeriCorps Opening Ceremony.**

**13) Adjourn  
Motion to adjourn made by Joel Haubrich and second by Kathy Groat  
Passed unanimously.**